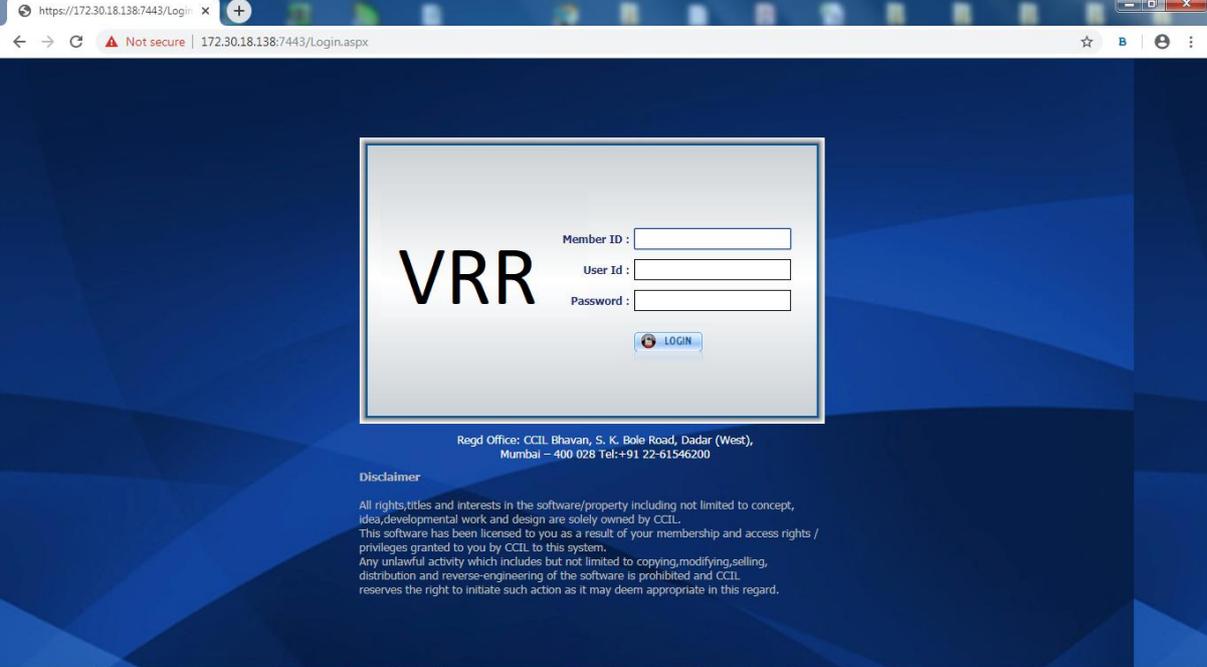


VRR User Reference Guide

VRR Portal access: On the CCIL Website, visit the NDS OM Page for the Voluntary Retention Route (VRR) link.

User needs to enter valid Member ID, User ID & Password to access VRR Portal.



The screenshot shows a web browser window with the URL <https://172.30.18.138:7443/Login.aspx>. The page features a login form with the following fields and buttons:

- Member ID :
- User Id :
- Password :
-

Below the login form, the text reads: "Regd Office: CCIL Bhavan, S, K, Bole Road, Dadar (West), Mumbai - 400 028 Tel:+91 22-61546200".

Disclaimer

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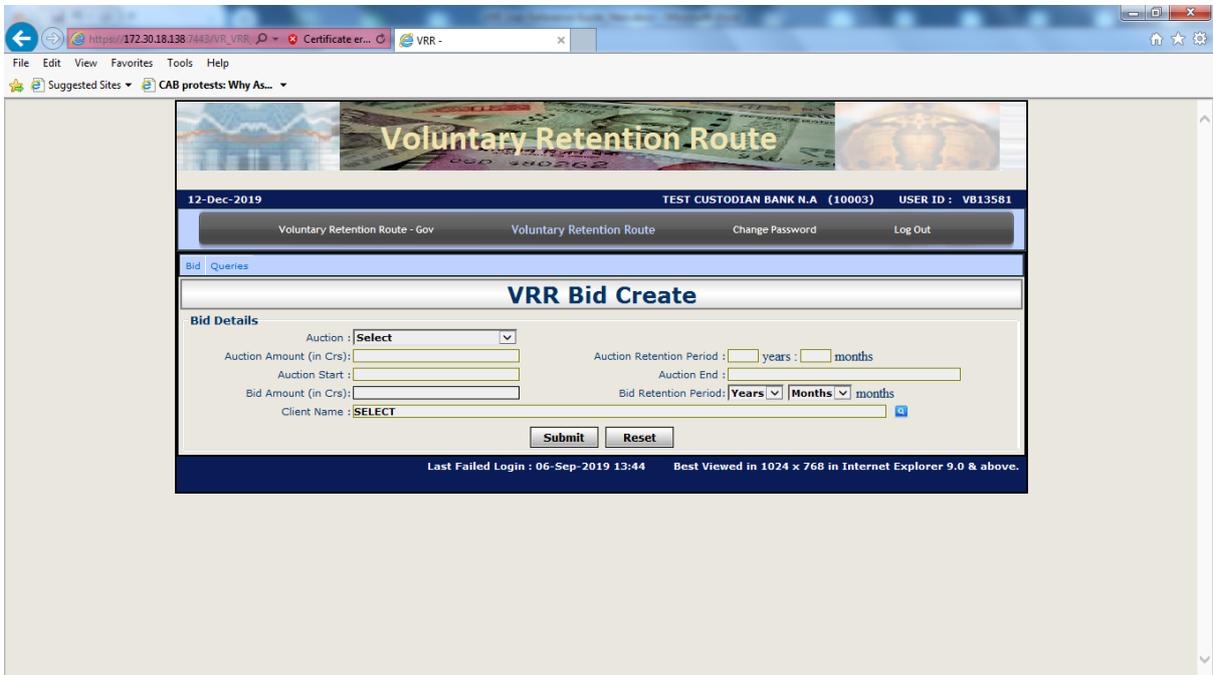
In the VRR portal, on the Home page there are two segments VRR – Gov and VRR. User need to select VRR to place bid to acquire VRR limit. Similarly, other options like Change password and Log out are also available. After log-in, the following home page will be displayed.



When user is logged in, by default the VRR – Gov would be displayed. However, select Voluntary Retention Route (VRR). Within this segment, BID and Queries menus will be available.

Under bid menu, the following options are available -- Bid Create, Bid Modify, Bid Approve/ Reject.

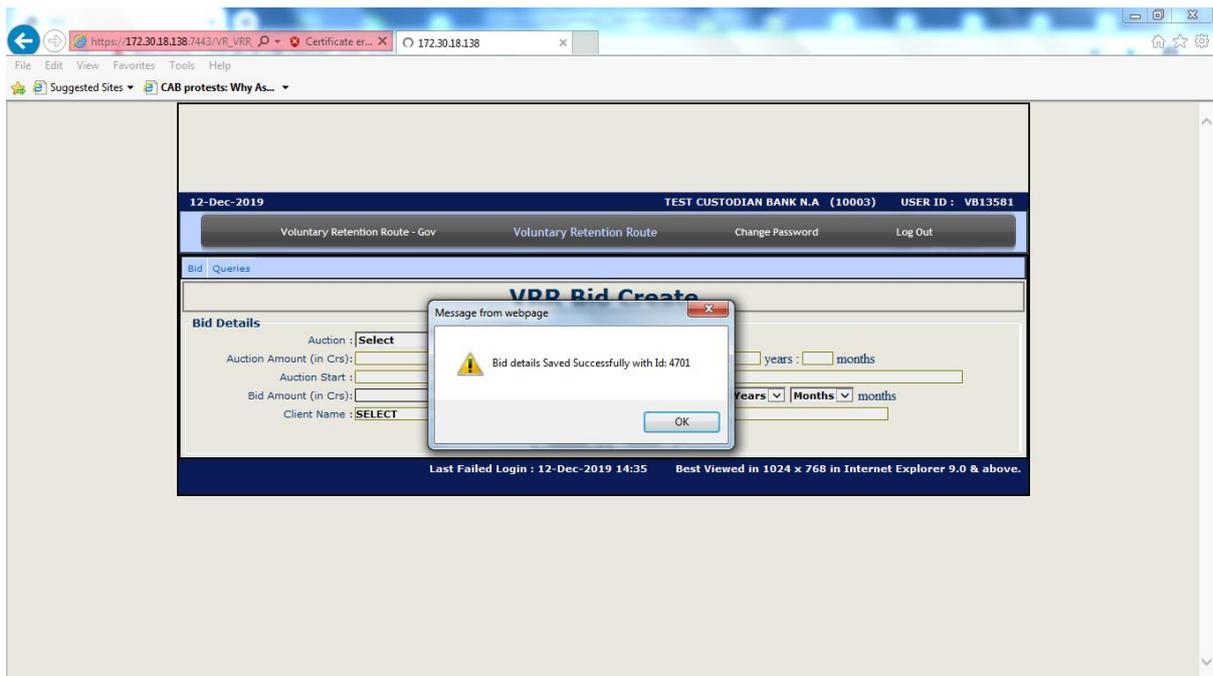
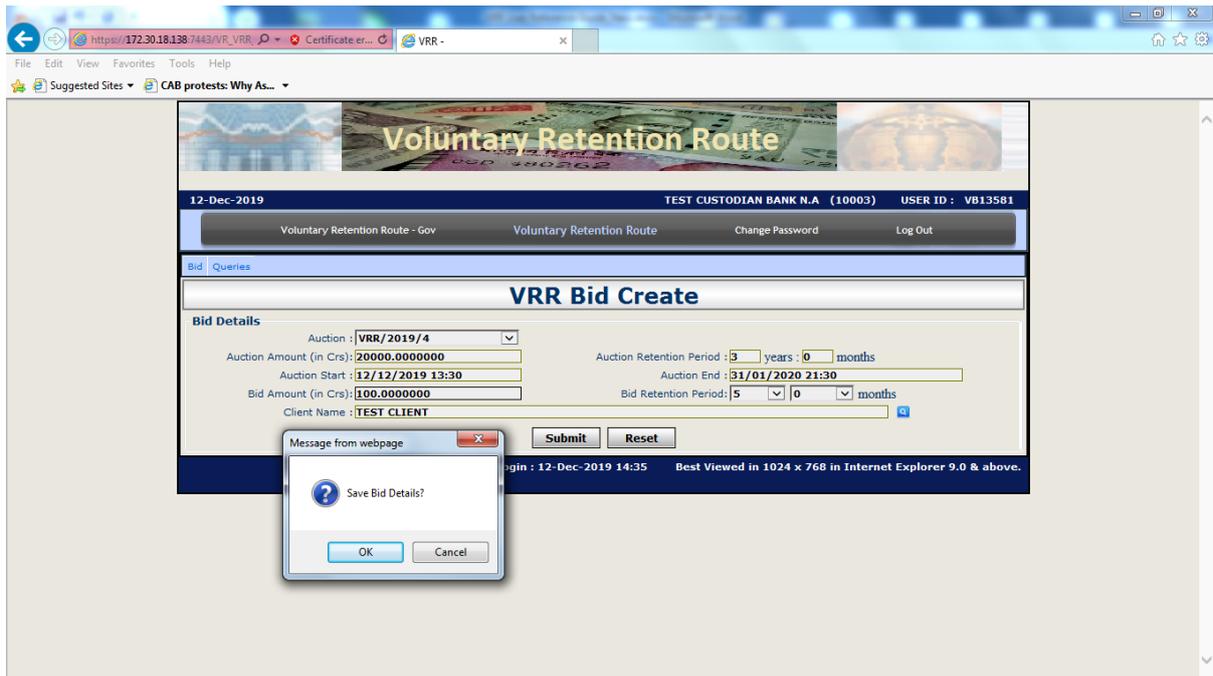
To open the Bid form, the user has to click on Bid Create, and the following Bid form will be open.



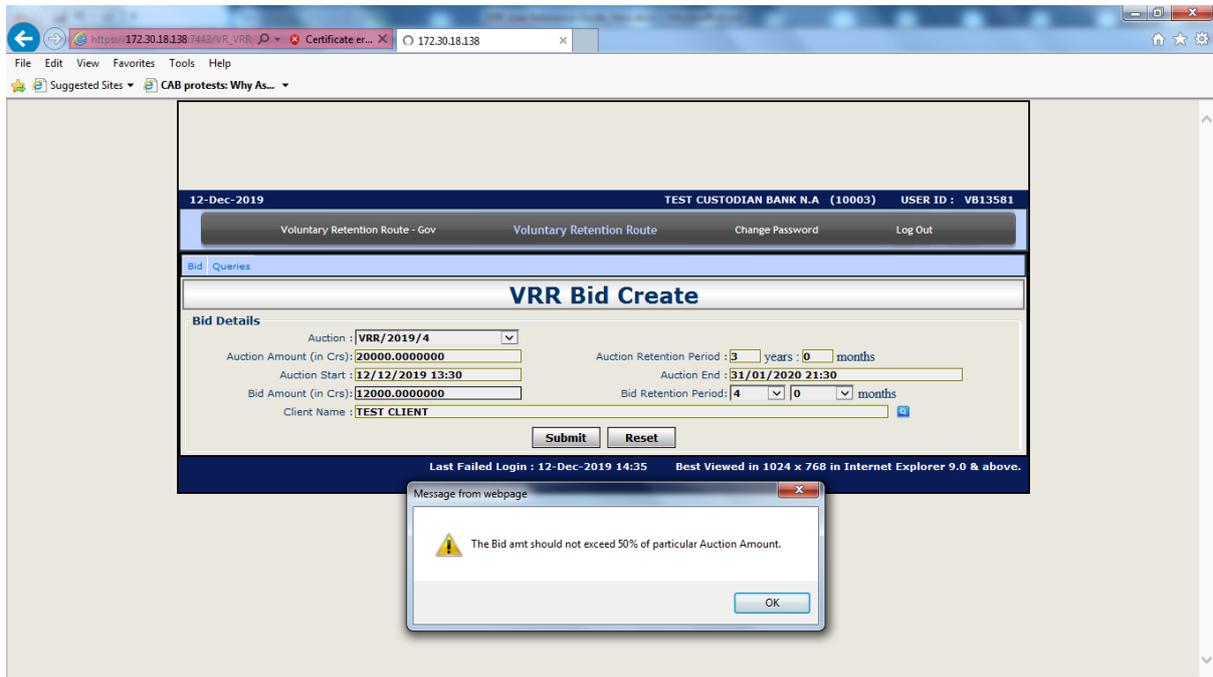
In the field labelled as 'Auction', the user needs to select the Auction Id from the dropdown. Once selected, the auction details will be automatically populated on the Bid form.

In bid form, the Bid Amount and Client Name have to be filled by the custodian user. Click on the "Submit" button to submit the bid for approval. The "Reset" button is useful to reset all the fields.

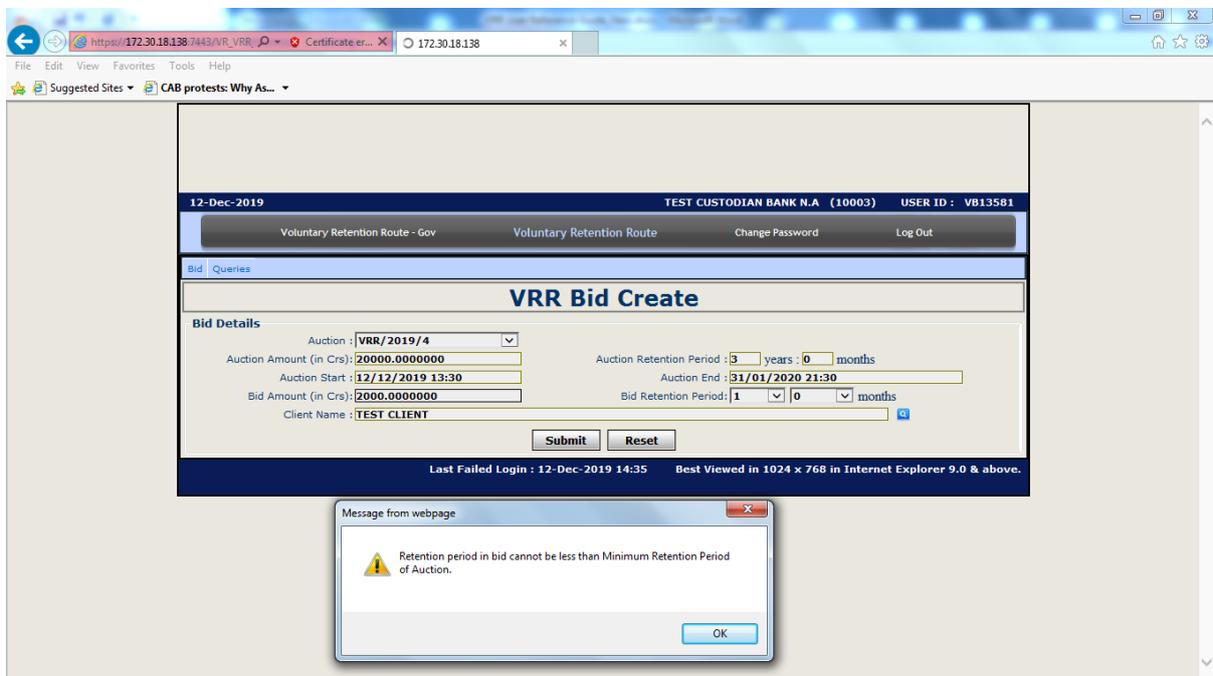
When submit is clicked a pop-up will be displayed (illustration provided below). Click on 'OK' to proceed with placement or click on 'Cancel' to go back. When successfully placed, a confirmation will be displayed.



If the bid amount entered is more than 50% of the auction amount, then an error message will be displayed as provided in the illustration displayed below.



If the Bid Retention Period is less than Auction Retention Period, then an error message will be displayed as provided in the illustration displayed below.

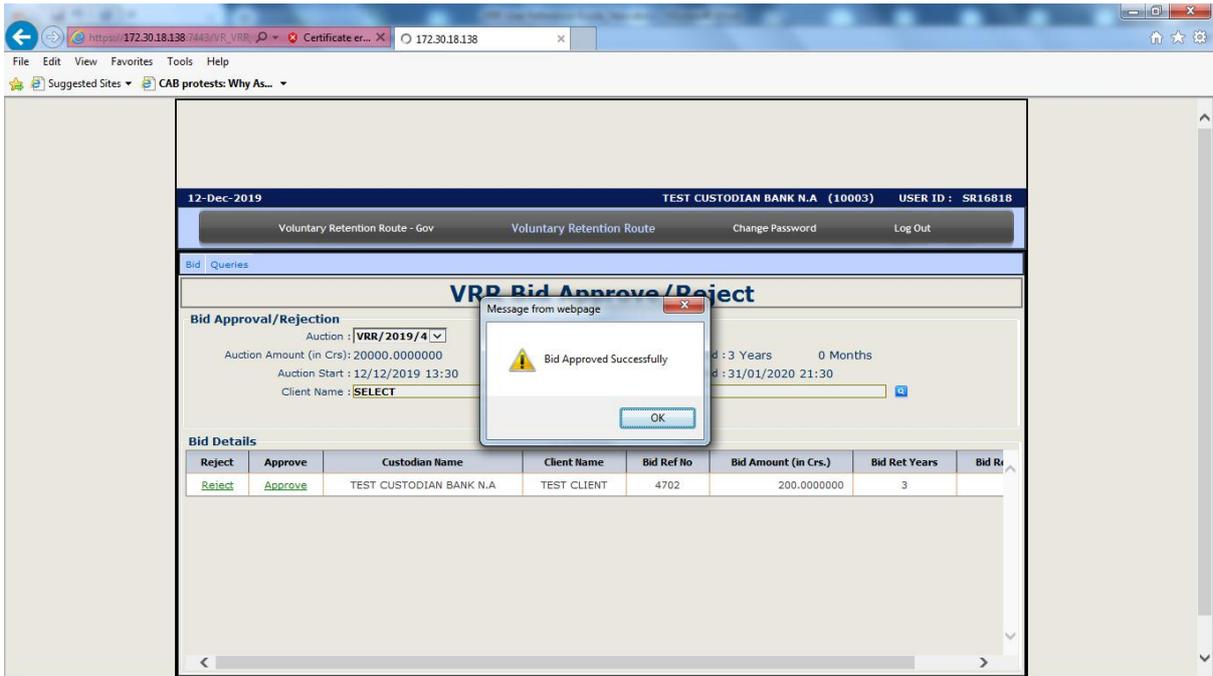


Bid Approval:

Once the Bid is submitted for approval, Custodian User2 (User who has not created or modified the bid) should select the option Bid Approval / Rejected under Bid Menu. A Bid Approve / Reject screen would be displayed all pending for approval of bids. User can select Auction ID and client to display the pending for approval bids of particular client. To approve the pending bid, user has to click on 'Approve' button against the bid details. A Bid Confirmation screen will open in which all bid details were mentioned. To proceed to approve the bid click on Ok or Cancel to go back. Once bid is approved its status will change to Checked status. The following screens illustrate the Bid approval process.

Approve	Custodian Name	Client Name	Bid Ref No	Bid Amount (in Crs.)	Bid Ret Years	Bid Ret Months
Approve	TEST CUSTODIAN BANK N.A	TEST CLIENT	4701	100.00000000	5	0
Approve	TEST CUSTODIAN BANK N.A	TEST CLIENT	4702	200.00000000	3	0

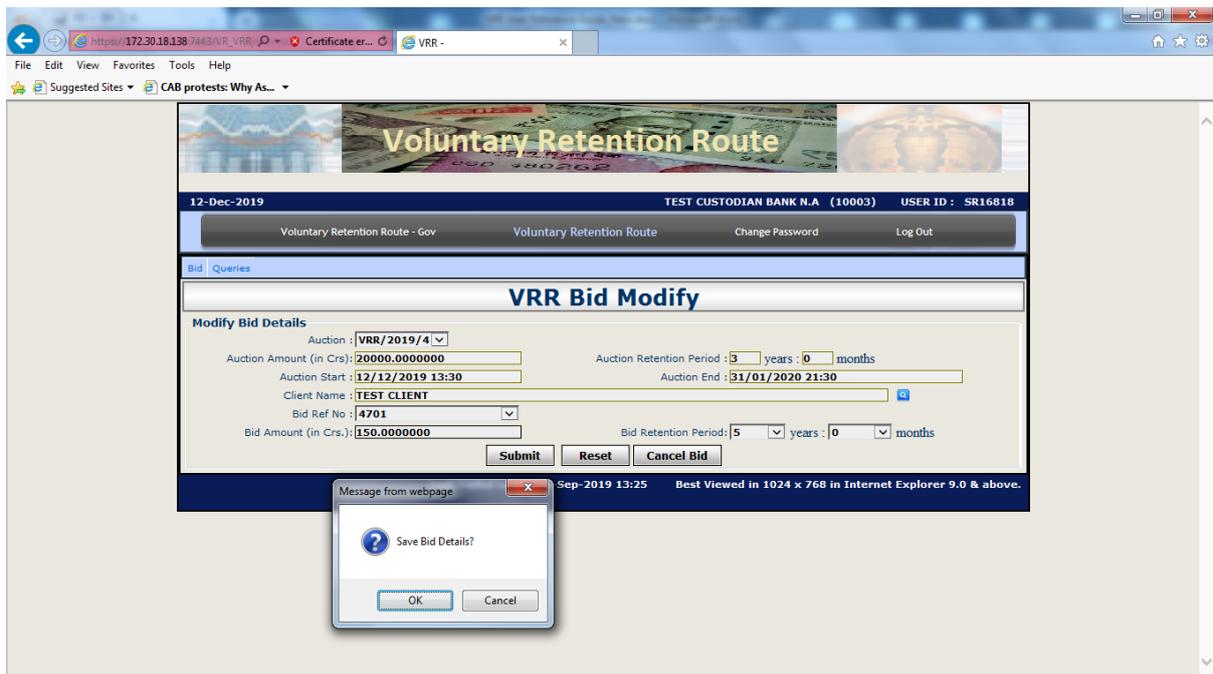
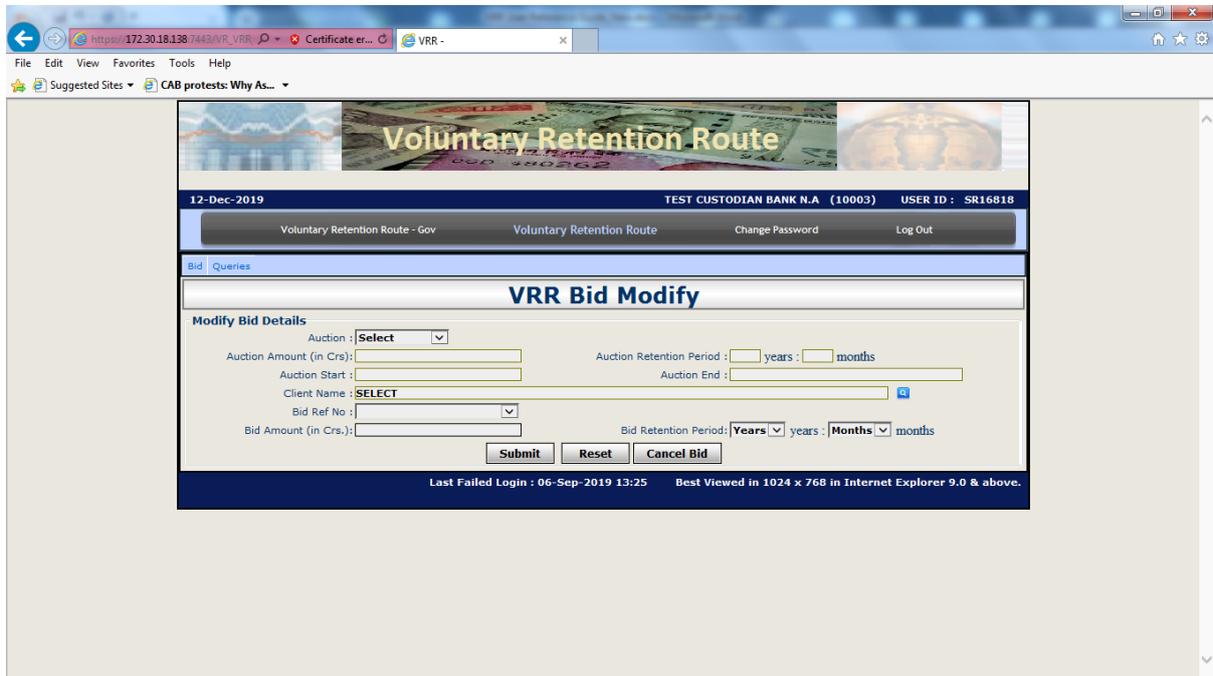
Reject	Approve	Custodian Name	Client Name	Bid Ref No	Bid Amount (in Crs.)	Bid Ret Years	Bid Ret Months
Reject	Approve	TEST CUSTODIAN BANK N.A	TEST CLIENT	4701	100.00000000	5	0
Reject	Approve	TEST CUSTODIAN BANK N.A	TEST CLIENT	4702	200.00000000	3	0

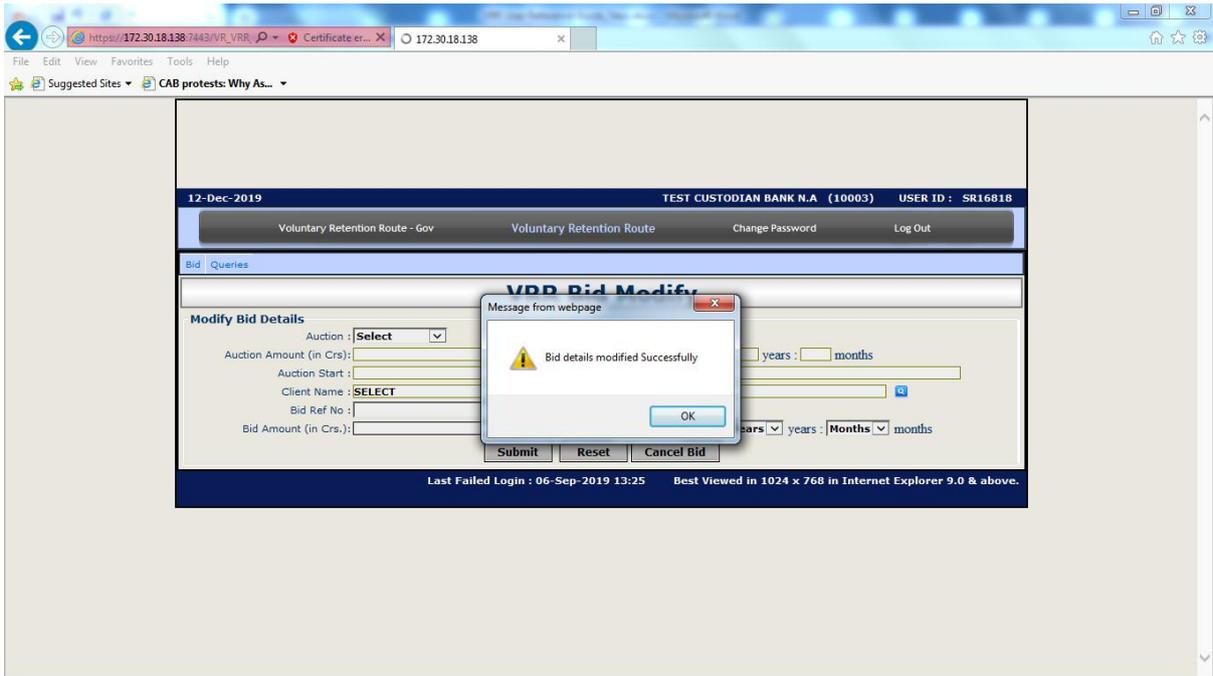


Modification of bid amount or Cancellation of Bid:

User can modify or cancel only approved bids. The modification option is available under Bid menu. To modify bid details click on modify option and select the details like Auction, Client Name & Bid reference no. Then only bid amount & Bid retention period can be modified. After modification, click on submit.

When submit is clicked a pop-up will be displayed (illustration provided below). Click on 'OK' to proceed with modification or click on 'Cancel' to go back. When successfully placed, a confirmation will be displayed.





Similarly, when Cancel is clicked a pop-up will be displayed (illustration provided below). Click on 'OK' to proceed for cancellation or click on 'Cancel' to go back. When successfully cancelled, a confirmation will be displayed.



Browser: Internet Explorer 9.0
 URL: https://172.30.18.138:7443/VRR_VRR...
 User: TEST CUSTODIAN BANK N.A (10003) USER ID: SR16818

Voluntary Retention Route

Voluntary Retention Route - Gov Voluntary Retention Route Change Password Log Out

Message from webpage

Delete selected Bid?

OK Cancel

Modify Bid Details

Auction:

Auction Amount (in Crs.):

Auction Start:

Client Name:

Bid Ref No.:

Bid Amount (in Crs.):

Bid Retention Period: years : months

Last Failed Login : 06-Sep-2019 13:25 Best Viewed in 1024 x 768 in Internet Explorer 9.0 & above.

Browser: Internet Explorer 9.0
 URL: https://172.30.18.138:7443/VRR_VRR...
 User: TEST CUSTODIAN BANK N.A (10003) USER ID: VB13581

Message from webpage

Bid deleted Successfully

OK

VRR Bid Modify

Modify Bid Details

Auction:

Auction Amount (in Crs.):

Auction Start:

Client Name:

Bid Ref No.:

Bid Amount (in Crs.):

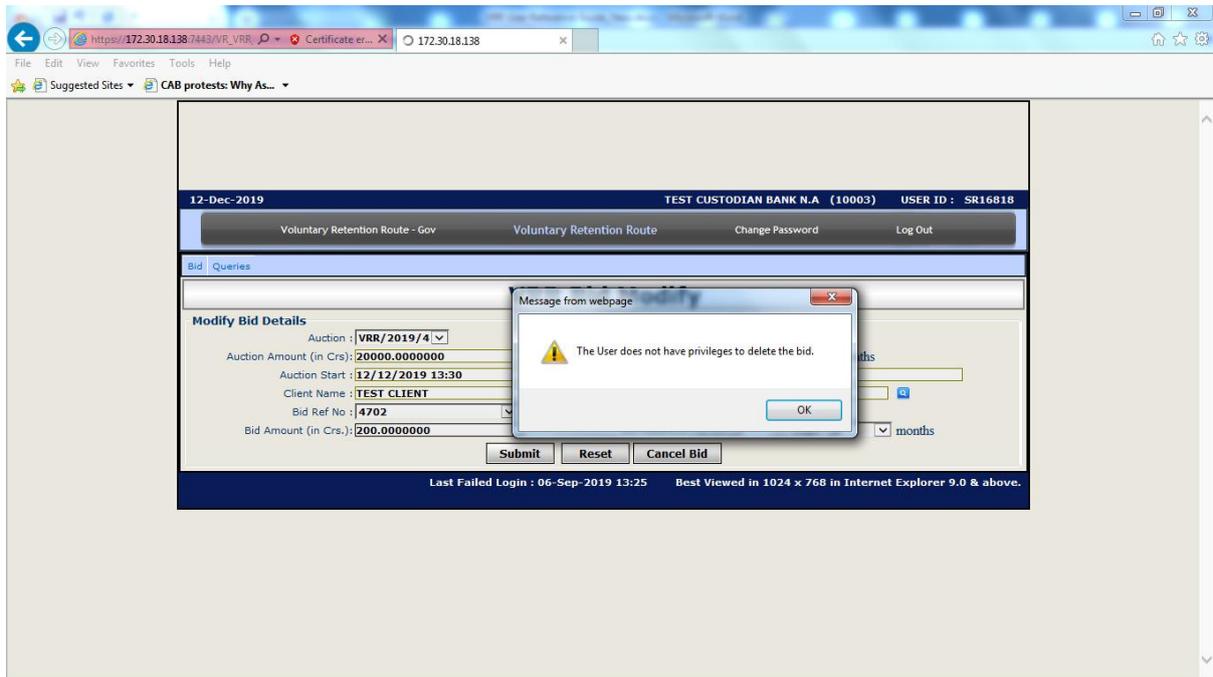
Auction Retention Period: years : months

Auction End:

Bid Retention Period: years : months

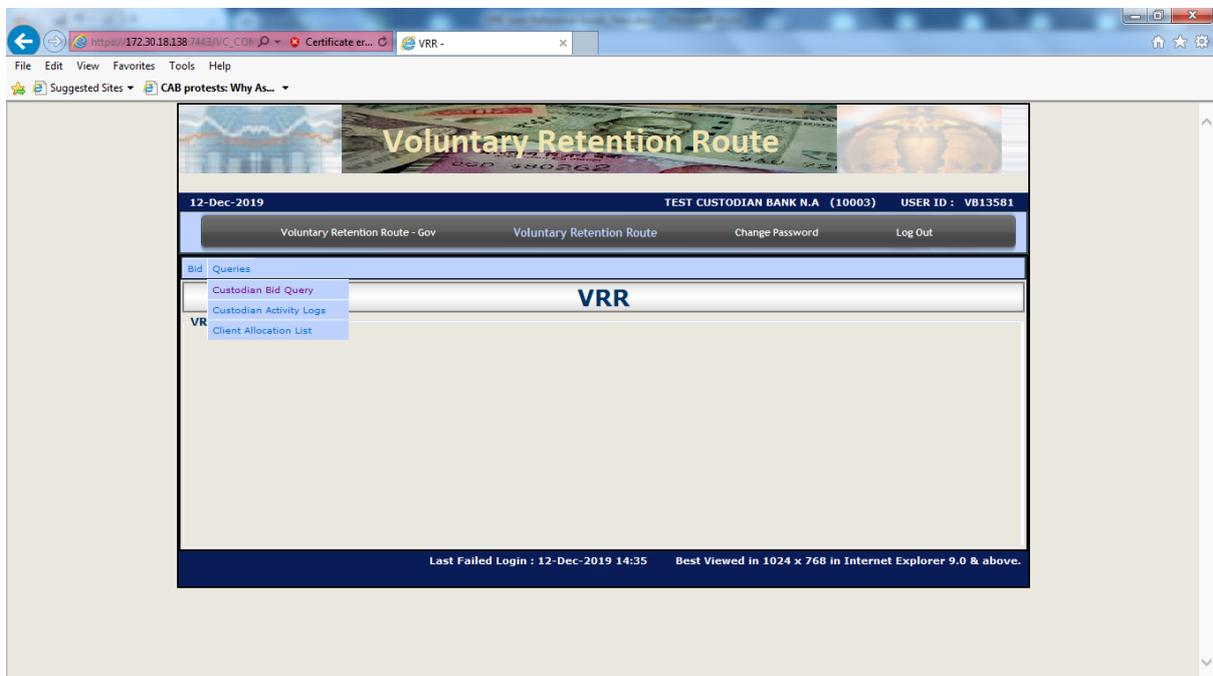
Last Failed Login : 12-Dec-2019 14:35 Best Viewed in 1024 x 768 in Internet Explorer 9.0 & above.

Cancellation of Bid can be performed by the user who has placed the Bid. If cancellation activity trying to perform by other than placed user, then following popup will be displayed.



Query Screens:

In Query option there are three query screens available as: Custodian bid query, Custodian Activity Log & Client Allocation List.



Custodian Bid Query:

Custodian bid query screen provide information about pending, approved and rejected bids. Once bid is allocated it will be displayed in Client allocation list.

Custodian Name	Custodian Id	Client Name	Client Id	Auction Id	Bid Ref Num	Bid Amount (in Crs.)	Bid Years	Bid Months	Status
USTODIAN BANK N.A	10003	TEST CLIENT	70	VRR/2019/4	4701	150.00000000	5	0	Modified
USTODIAN BANK N.A	10003	TEST CLIENT	70	VRR/2019/4	4702	200.00000000	3	0	Deleted

Custodian Activity Logs:

Custodian Activity log screen provide information about bid activity of Users. When bid placed its status displayed as New , On approval it change to Checked , on modification it displayed Modified, on Cancellation status displayed as Deleted, On allocation it displayed as Allocated and on rejection of bid it displayed as Rejected.

Bid Ref. No.	Auction Desc	Client Name	Bid Amount in Crs.	Retention Years	Retention Months	Status	User
4701	VRR/2019/4	TEST CLIENT	100.00000000	5	0	New	VB13
4701	VRR/2019/4	TEST CLIENT	100.00000000	5	0	Checked	SR16
4701	VRR/2019/4	TEST CLIENT	150.00000000	5	0	Modified	SR16
4701	VRR/2019/4	TEST CLIENT	150.00000000	5	0	Checked	VB13
4701	VRR/2019/4	TEST CLIENT	150.00000000	5	0	Allocated	-
4702	VRR/2019/4	TEST CLIENT	200.00000000	3	0	New	VB13
4702	VRR/2019/4	TEST CLIENT	200.00000000	3	0	Checked	SR16
4702	VRR/2019/4	TEST CLIENT	200.00000000	3	0	Deleted	VB13

Voluntary Retention Route

13-Dec-2019 TEST CUSTODIAN BANK N.A (10003) USER ID : VB13581

Voluntary Retention Route - Gov Voluntary Retention Route Change Password Log Out

Bid Queries

VRR Custodian Activity Logs

Select Criteria

From Activity Date : 12/12/2019 To Activity Date : 13/12/2019

Activity : All Auction : All

View Print Reset Export CSV

Name	Bid Amount in Crs.	Retention Years	Retention Months	Status	User Id	Activity Date	Activity Time
CLIENT	100.00000000	5	0	New	VB13581	12-Dec-2019	14:37
CLIENT	100.00000000	5	0	Checked	SR16818	12-Dec-2019	14:55
CLIENT	150.00000000	5	0	Modified	SR16818	12-Dec-2019	15:02
CLIENT	150.00000000	5	0	Checked	VB13581	12-Dec-2019	17:21
CLIENT	150.00000000	5	0	Allocated	-	12-Dec-2019	17:21
CLIENT	200.00000000	3	0	New	VB13581	12-Dec-2019	14:50
CLIENT	200.00000000	3	0	Checked	SR16818	12-Dec-2019	15:04
CLIENT	200.00000000	3	0	Deleted	VB13581	12-Dec-2019	15:15

Last Failed Login : 12-Dec-2019 15:48 Best Viewed in 1024 x 768 in Internet Explorer 9.0 & above.

Client Allocation List:

Client allocation query screen displayed the allocated bids for the respective clients.

Voluntary Retention Route

13-Dec-2019 TEST CUSTODIAN BANK N.A (10003) USER ID : VB13581

Voluntary Retention Route - Gov Voluntary Retention Route Change Password Log Out

Bid Queries

VRR Client Allocation List

Selection Criteria

Auction Id : VRR/2019/4

Auction Amount (in Crs) : 20000.00000000 Minimum Retention Period: 3 years 0 months

Auction Start : 12/12/2019 13:30 Auction End : 31/01/2020 21:30

View Reset Print Export CSV

Custodian Allocation List

Auction Desc	Custodian Name	Custodian Id	Client Name	Client Id	Bid Ref No	Bid Amount in Crs.	Bid Years	Bid Months	A Am
VRR/2019/4	TEST CUSTODIAN BANK N.A	10003	TEST CLIENT	70	4701	150.00000000	5	0	15
Total						150.00000000			15

Last Failed Login : 12-Dec-2019 15:48 Best Viewed in 1024 x 768 in Internet Explorer 9.0 & above.

Voluntary Retention Route

13-Dec-2019 TEST CUSTODIAN BANK N.A (10003) USER ID : VB13581

Voluntary Retention Route - Gov Voluntary Retention Route Change Password Log Out

Bid Queries

VRR Client Allocation List

Selection Criteria

Auction Id : Minimum Retention Period: years : months
 Auction Amount (in Crs): Auction Start : Auction End :

Custodian Allocation List

ian Name	Custodian Id	Client Name	Client Id	Bid Ref No	Bid Amount in Crs.	Bid Years	Bid Months	Allocated Amount in Crs.	Allocation Date
DIAN BANK N.A	10003	TEST CLIENT	70	4701	150.00000000	5	0	150.00000000	12-Dec-2019
					150.00000000			150.00000000	

Last Failed Login : 12-Dec-2019 15:48 Best Viewed in 1024 x 768 in Internet Explorer 9.0 & above.

Voluntary Retention Route

08-Mar-2019 TEST CUSTODIAN 1 (10011) USER ID : MEMBER

Voluntary Retention Route - Gov Voluntary Retention Route - Corp Change Password Log Out

Bid Queries

VRR-GOVT Client Allocation List

Selection Criteria

Auction Id : Minimum Retention Period: years : months
 Auction Amount (in Crs): Auction Start : Auction End :

Custodian Allocation List

Auction Desc	Custodian Name	Custodian Id	Client Name	Client Id	Bid Ref No
VRR/GOVT/2019/8	TEST CUSTODIAN 1	10011	TEST CLIENT OF ABC BANK FOR VRR TESTING IN TESTING ENVOIRNMENT	1999	819991
Total					

Last Failed Login : 09-Jan-2019 14:17 Best Viewed in 1024 x 768 in Internet Explorer 9.0 & above.