

WEBSITE USAGE

Users of the website (<u>www.ccilindia.com</u>) can view and download files/reports from various sections of the website, with an exception to the sections of Data & Statistics¹ and Research. For these two sections, the user has to sign-in in order to download the required reports and will get access rights on an archival basis, based on their respective User Category as detailed below.

User Categories

The website has the following User Categories-

- 1. <u>Guest User:</u> Unregistered users visiting the website have viewing rights to the latest two available reports under the Data & Statistics section.
- 2. <u>Individual Users</u>: Users in this category can register on the website using their email ids and will get view and download rights for the latest two available reports under the sections of Data & Statistics and Research.
- 3. <u>Member User:</u> Registration under this category is restricted to members of the various operational segments of CCIL and will get view and download rights to archival reports under the sections of Data & Statistics and Research. The users have to register using their corporate email ids.
- 4. <u>Regulator User:</u> Registration under this category is restricted to Regulators, Market Bodies etc. Such users will get view and download rights to archival reports under the sections of Data and Statistics, Research or any other sections of the website on a case by case basis. The users have to register with their corporate email ids.
- <u>Employee User</u>: This registration category is restricted to employees of CCIL and its subsidiaries. Such users will get view and download rights to archival reports under the sections of Data & Statistics and Research. The users have to register with their corporate email ids. Department wise roles are also assigned to employees based on requirements.

Guidelines

The website access and usage guidelines are as follows-

- 1. Access to the website files and reports will be enabled based on user categories.
- 2. There will be only one role and access assigned to a registered email id.
- 3. The access and usage of the website will be governed by CCIL's password policy.
- 4. Website access will at all times be governed by CCIL's Privacy Policy and the website Terms of Use.
- 5. CCIL reserves the right to amend the terms and conditions of website usage.

¹ Archival trade repository data would be available to all users without sign-in requirements.